

**ARTISAN APPLICATION**  
**September 17 & 18, 2011**

Leeds Downtown Folk Festival and John Henry Celebration  
P. O. Box 684  
8140 Parkway Drive  
Leeds, Alabama 35094  
Phone 205-699-1892, Fax 205-699-1891

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

CATAGORY: FOLK ART 2D FOLK ART 3D JURIED: YES NO  
FINE ART 2D FINE ART 3D

Product: (Describe and attach a minimum of 3 photos and booth display)

Description:

**BOOTH FEES**

10' x 12' Frontage Space

\$40.00 postmarked before June 15

\$50.00 postmarked after June 15

- Canopy coverage is recommended for each space as there will be limited shade on the city streets (unless your set-up is contained in a trailer)
- Please list any special needs you may have for the event including, but not limited to, extra space, location, proximity to friend or buildings, etc:

Special Needs:

**Exhibits**

Only approved merchandise may be exhibited and sold. Merchandise must be displayed in a neat and attractive manner. The festival committee reserves the right to prohibit the display of anything which it determines at its discretion is without redeeming social value or that is inconsistent with submitted images.

All vendors will transact their own sales and are responsible for complying with the state and local sales tax regulations. No commission will be collected by the festival.

**Fees & Deadlines**

**ENTRY DEADLINE TO BE INCLUDED IN EVENT BROCHURE – MAY 30, 2011**

Entry Deadline – September 15

Entry Deadline for \$40 booth fee – June 15

\_\_\_\_\_

Entry Fee of \$50 after – June 15

\_\_\_\_\_

Jury Fee - \$10

\_\_\_\_\_

Total

\_\_\_\_\_

**Booth fees are non-refundable.**

**Benefits and Responsibilities**

- Festival will provide one (1) parking space in a nearby lot from which to restock your booth during operating hours. No vehicles will be permitted on site after 8:30 a.m. Saturday, September 17 and 11:30 a.m. Sunday, September 18.
- Festival will provide garbage pick-up of tied garbage bags located behind tents during operating hours. Participants are expected to keep their space clean and attractive.

**Vendor Responsibilities**

- All merchandise must be neatly displayed.
- Vendors are encouraged to demonstrate if possible.
- No vendor will be allowed to breakdown early. This is a two-day event. Hours are Saturday - 9:00 a.m. to 5:00 p.m. and Sunday 12:00 noon to 5:00 p.m. If an emergency arises and the artist must leave, the festival will attend to your booth and assist you in any way we can to help you fulfill your contract. Early departure will result in suspension from participation for one year.

- Artisans/Crafters assume all risk of loss to merchandise, property, and all risks of physical injury. The Festival, Leeds Arts Council, Leeds Scenic Byway, City of Leeds or any member thereof is not responsible for loss of merchandise, property or physical injury.
  - Festival requires each Artisan/Crafter to be responsible for accurately tracking sales and collecting and paying applicable sales taxes.
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**I have read the attached agreement in its entirety and understand that my signature is considered a contractual offer and is binding if and when accepted by Leeds Downtown Folk Festival and John Henry Celebration.**

**Agreed by Owner** \_\_\_\_\_ **Date** \_\_\_\_\_

**Business Name** \_\_\_\_\_

**Date Accepted by Leeds Downtown Folk Festival:** \_\_\_\_\_

Make a copy of this form to keep for your records. The total amount due must be paid in full with application. Payment may be sent in the form of personal or company check, certified check or money order. Please make your method of payment payable to the following: Leeds Downtown Folk Festival, Attn: Regina Arnold, P.O. Box 684 Leeds, AL 35094. There will be no refunds given.

For more information, contact Regina Arnold at 205-699-1892 or [leedsartscouncil@windstream.net](mailto:leedsartscouncil@windstream.net)